

THE MANOR

Culture Editor - 2024-2025 Application

The Culture Editor (Contributing Editor) is The Manor's chief figure responsible for capturing today's cultural atmosphere. The successful candidate will stay abreast of other creative fields (film, television, music, photography, art, etc.) and create content that reflects a high level of knowledge in this field. The Culture Editor will work with and update all editors on local and prominent global events affecting culture.

Qualifications

- Student enrolled at the Savannah location for fall, winter and spring quarters (2024-2025).
- Graduation date of May 2025 or later.
- Applicant must remain enrolled at the Savannah location for three consecutive quarters.
- Minimum 2.5 GPA required. Applicants may not be on academic or disciplinary probation. These standards must be maintained for the entirety of the manager's term.
- At least one quarter of service to a Student Media entity is preferred.

Specifically, here's what the Culture Editor should achieve in their tenure:

1. **Oversee, develop, and pitch content for The Manor's Culture section.**
2. **Research and write two strong, long-form articles in relation to culture and fashion.**
3. **Collaborate, brainstorm, pitch and help produce creative multimedia content.**
4. **Cover events related to culture at SCAD, with article reviews or interviews of attendees.**
5. **Attend exhibits, keynote lectures and events produced by SCAD**
6. **Create, establish and lead a team of at least 5 along side the Contributing Editor, consisted of writing-savvy staff to secure a capable team who can contribute to The Manor's social media platforms.**
 - a. **Create and lead this group on a weekly basis, collaborating via Slack or group chat**
 - b. **Host breakout rooms or meeting sessions during the weekly meetings**
7. **Produce one long term project that expresses the ability to write in long format series segments, or any other pitch that would suffice, as ran by the Editor-in-Chief**
8. **Effectively communicate with staff and plan well in advance.**
 - a. **Utilize Slack in order to do so.**
9. **Attend workshop seminar at the beginning of the 2024 Fall quarter.**
10. **Attend The Manor meetings on Tuesday, as well as Editor and Director meetings on Sunday.**
11. **Agree to attend every meeting unless submitting an excuse 24 hours in advance.***
12. **Perform other duties as assigned by The Manor's Editor-in-Chief or adviser.**
13. **This position will receive a monthly stipend, subject to change on a monthly basis depending on quality and excellence of work.**

*Exceeding three unexcused absences from both Tuesday and Sunday meetings may result in removal from the position.

Submitting an Application:

Your complete application will include a signed cover letter, your current résumé (with adequate contact information), and a portfolio of relevant work samples, may be mixed disciplines (writing, fashion, editorial photography, etc.) Incomplete applications or applications received after the deadline will not be considered.

- Applications are due February 26, 2024

• Application materials must be submitted via email to editor@scadmanor.com. If you have any questions about application materials, please contact Katherine Medina at kmedina@scad.edu.