

THE MANOR

Assistant Photo Editor – Spring 2019-Winter 2020 Agreement

The role of the Assistant Photo Editor is to assist the Photo Editor of The Manor. Reporting to the Photo Editor, the position is tasked with duties such as resizing images, choosing images for editorials and providing creative input on the photos chosen for the website and social media. The Assistant Photo Editor works with all editors and contributors to create a seamless visual aesthetic and experience for readers and contributors.

Specifically, here's what the Photo Editor should achieve in their tenure:

- Coordinate with editors to achieve excellent, award-worthy content.
- Fulfill the tasks given by the Photo Editor.
- Produce at least one editorial per quarter and shoot for one event.
- Shoot for SCAD style and the SCAD Fashion Show.
- Effectively communicate with staff and plans well in advance.
- Attend staff meetings on Tuesday, as well as Editor and Director meetings on Friday.
- Collaborate, brainstorm, pitch and help produce creative multimedia content.
- Perform other duties as assigned by The Manor's Editor-in-Chief or adviser.

The Assistant Photo Editor is an unpaid volunteer position.

HOW TO APPLY

To apply, interested candidates must submit a completed application, a cover letter explaining how they would use the position to advance The Manor and their own careers, along with a resume and at least three samples of work produced for the publication. The deadline to apply is 5 p.m., Tuesday, March 5. Applications should be emailed to editor@scadmanor.com. Late or printed applications will not be accepted. The position begins March 25, 2019.

THE MANOR

Editorial Position Application

Position sought: _____

Name: _____ Date: _____

Local Address: _____

E-mail: _____@student.scad.edu Phone: _____

Major: _____ Cumulative GPA: _____ Year of study: _____

Are you a member of a SCAD Student Media organization (The Manor, District, SCAD Radio, et al)?
If so, explain your role and your contributions to the publication.

Why are you a good fit for this position? Please elaborate on any particular skills or experience that particularly qualify you for this role.

Include the following with your application:

- Completed application.
- Cover letter detailing your credentials, explaining why you are seeking the position and what you will bring to the job.
- Résumé.

E-mail the completed application in PDF format to editor@scadmanor.com. Applications are due no later than 5 p.m., March 5, 2019.